



## E. PROTECTING WORKERS IN THE COFFEE SECTOR: OCCUPATIONAL SAFETY AND HEALTH IN RESPONSE TO THE COVID-19 PANDEMIC. RAPID NEEDS ASSESSMENT & RESPONSE PLANS: PREPARATION GUIDELINES FOR COUNTRY LEVEL INTERVENTIONS



This tool is available in: English, French, Spanish.



### WHAT IS THIS TOOL FOR?

This document provides guidance for designing OSH interventions to support efforts to ensure coffee workers' safety and health in the context of COVID-19. It includes a rapid assessment exercise and a template for developing a response plan according to the assessment findings.



### WHO IS THIS TOOL FOR?

This tool is useful for governments, employers' and workers' organizations, international organizations, cooperatives, NGOs and any other organization designing a response plan to ensure workers' safety and health in the context of COVID-19.



### HOW TO USE THIS TOOL?

The rapid needs-assessment exercise aims at understanding and assessing:

- the overall OSH and COVID-19 situation at the national and regional levels in the coffee supply chain, and in particular in the coffee-producing regions of the country; and
- the constituents' capacity and need to respond to the crisis.

The rapid assessment exercise leads to developing a response plan to address and improve OSH in the coffee supply chain accordingly to the assessment findings. By implementing the rapid needs assessment and developing a response plan based on the results, OSH and COVID-19 prevention and mitigation measures will be implemented in order to improve the protection measures for the workers within the coffee supply chain.

### What is needed to implement this tool?

- Access to primary and secondary information sources from, *inter alia*, national and regional authorities competent in OSH, occupational health services, public

health services, social security institutions, employers' and workers' organizations, coffee cooperatives/producers'/exporters' associations, private sector entities, UN agencies, including the ILO and WHO, non-governmental organizations and civil society organizations, among others.

- Staff and consultant time to perform the necessary activities.
- Financial resources for staff and consultant time, transport, accommodation, etc.
- Technical resources: technical means such as computers, journals, or any other means to record the work.
- Information dissemination: In order to inform every actor involved, means to disseminate information, such as hard copies or virtual communication, will be needed.

### **What are the key activities necessary to implement this tool?**

The rapid needs assessment can be implemented by following these steps:

- Conduct an initial desk review, to gain a good understanding of the outcomes of the pandemic, to date and in the future, in the country and in particular in the coffee sector; to identify the measures that have been put in place to address them; to collect available data/information on the labour market, OSH and labour inspection, health care and public health services; to map the assistance that other organizations may be providing; and to identify all relevant existing policies, programmes and plans related to COVID-19.
- Carry out interviews, to gather primary sources of information.
- Complete the assessment matrix and develop a response plan based on the results of the initial desk review and the interviews.
- Implement the response plan accordingly.



### **KEY CONCEPTS**

- Desk review
- Occupational health services
- OSH
- Pyramid of controls



### **WHERE TO FIND THIS TOOL?**

Protecting workers: occupational safety and health in response to the COVID-19 pandemic

Protection des travailleurs: sécurité et santé au travail en réponse à la pandémie de COVID-19

Protegiendo a los trabajadores: seguridad y salud en el trabajo en respuesta a la pandemia de COVID-19



## **FURTHER READINGS AND RESOURCES**

ILO (2020). Prevention and Mitigation of COVID-19 at Work ACTION CHECKLIST.

ILO (2020). A safe and healthy return to work during the COVID-19 pandemic. Policy Brief.

ILO (2020). Safe Return to Work: Ten Action Points.

ILO (2020). Managing work-related psychosocial risks during the COVID-19 pandemic.

ILO (2020). Practical guide for the prevention and mitigation of COVID-19 in agriculture.